

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

NEEDHAM YOUTH SERVICES

Job Postings 03/24/14

Date: March 24-26th

Job Title: Coordinators Merchandise Associates

Hourly Pay: Pay varies

Age Requirements:

Job Hours: Full & Part Time Positions Available

Company Name: Home Goods

Company Address:

Company Website: <http://www.ey.com>

Contact Person:

Number: 866-834-5115

Email: workforce.services@ey.com

Brief Description of the Job

Home Goods is opening a new store in Newton, Ma. *Apply in Person * at the Sheraton Needham Hotel, 100 Cabot St. Needham, Ma 02194. March 24th-26th, 2014. From 9:00am – 7:00pm. Full and part time positions available.

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Date: March 19, 2014

Job Title: Part-time Receptionist

Hourly Pay: \$8.50

Age Requirements: 16 +(students)

Job Hours: vary – (weekdays 4:30p.m. to 7:30 p.m.-not every day and weekends 9a.m.- 2:30 p.m. and 2:30 p.m. – 7:30 p.m. Saturday and Sundays – you would only work one shift of a weekend

Company Name: The Stone Institute

Company Address: 277 Elliot Street, Newton Upper Falls, MA 02464

Company Website:

Contact Person: Loraine Riggins, Business Office Manager

Number: 617 527-0023

Email: lriggins@stoneinstitute.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

Job Duties: answering the telephone and transferring calls. Pleasant personality and a smile to greet visitors.

Qualifications: high school student

Business attire required – This is a Skilled Nursing Facility

Date: 01/13/14

Company Name: TJX Companies

Job Title: Varied Positions

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Hourly Pay: Minimum wage

Job Hours: Part-Time & Full-Time

Age Requirements:

Company Address: Varied Locations

Company Website: www.tjxjobs.com

Contact Person:

Number: 1-866-831-0865

Email: Workforce.Service@ey.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks

Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).